



## **Accounting Supervisor**

Vernon E. Faulconer Inc., a growing Independent East Texas Oil & Gas Company with over 40 years in the business, has an opportunity for an experienced Accounting Supervisor in our Accounting Department. The position performs a vital role in supporting and managing the joint interest accounting while maintaining a high level of confidentiality and professionalism.

### **Duties and Responsibilities:**

- JIB processing accuracy, efficiency and timeliness
- Coordinate DOI change notices and transactions process
- Manage and reconcile JIB Suspense
- Responsible for managing material transfer process, financing and accounting entries
- Review AFE and Payouts
- Manage use tax accrual and reporting process
- Manage miscellaneous vendor contracts
- Assist with preparation of federal and state partnership and S Corporation income tax returns including tax working papers, depreciation and depletion calculations
- Assist with calculation of quarterly federal and state estimated tax payments
- Assist with various state annual and franchise tax reports
- Assist in supporting CFO with Accounting special projects

### **Required Qualifications:**

- 5+ years' experience with Joint Interest Accounting and Tax Compliance desired
- BBA or higher in Accounting/CPA or CPA Candidate preferred
- Previous professional supervisory experience required
- Excellent interpersonal skills, with demonstrated leadership and coaching capabilities
- Demonstrated management skills to effectively communicate and coordinate work responsibilities
- Self-motivated, organized and detail oriented, with the ability to multi-task and work with challenging issues while establishing and meeting deadlines.
- Well-developed computer skills to include demonstrated proficiency with Microsoft Office applications
- To be considered for this position, you must be a US Citizen or already have the right to work in the United States for any employer without sponsorship.

Attractive compensation and benefits package for qualified candidates.

For consideration, please fax or email resume to Attn: Human Resources, (903) 581-2111, or [careers@vefinc.com](mailto:careers@vefinc.com) EOE